

Manuscript ID \_\_\_\_\_  
(For DCI use only)

**COMMANDERS' RESEARCH AWARDS**  
**MANUSCRIPT TITLE SHEET**  
**YEAR** \_\_\_\_\_

**Author:** \_\_\_\_\_ **Rank:** \_\_\_\_\_ **(Circle One) MD DO**  
**DDS (Print)**

**Circle One: Army Air Force Navy UT Civilian**

**Program:** \_\_\_\_\_

**Program Director:** \_\_\_\_\_

**Telephone # (Office)** \_\_\_\_\_ **(Fax)** \_\_\_\_\_ **(Pager)** \_\_\_\_\_

**E-mail address:** \_\_\_\_\_

**CATEGORY:** ☐ **Resident Basic Science/Animal Model Research** ☐ **Fellow Basic Science/Animal Model Research**  
☐ **Primary Care Resident Clinical Research** ☐ **Fellow Clinical Studies Research**  
☐ **Surgical Resident Clinical Research**

**YEAR of GRADUATION** \_\_\_\_\_

*Note: Original: The information provided above is to be placed on the original copy only..  
Six (6) additional copies: Must be blinded copies. The Title Page will list the Title of Manuscript only.  
No authors will be listed.*

Insert Title of Manuscript Here.



**San Antonio Uniformed Services  
Health Education Consortium  
San Antonio, Texas**

**S: 04 APRIL 2005**  
22 NOV 2004

SAUSHEC

SEE DISTRIBUTION

SUBJECT: 2005 SAUSHEC Commanders' Research Awards Competition

1. The coversheet, guidelines, checklist and score sheet for the 2005 SAUSHEC Commanders' Research Awards Competition are enclosed. The competition is open to San Antonio Uniformed Services Health Education Consortium (SAUSHEC) Medical Corps, Oral Surgery, and University of Texas Health Science Center-San Antonio (UTHSCSA) integrated program trainees who graduate at the SAUSHEC Award and Graduation ceremony in June.
2. This year, the awards will be presented at the SAUSHEC Graduation Ceremony on 03 June 2005. First, second and third place plaques will be presented to Residents and Fellows in each of the following categories (only one submission per contestant is permitted):
  - a. Clinical and/or epidemiological study.
  - b. Basic laboratory science or basic science using an animal model.
3. Program Directors are encouraged to assist all SAUSHEC Medical Corps trainees, Oral Surgery, and UTHSCSA integrated program graduates in making timely progress on their research projects. SAUSHEC Program Directors must ensure that contestants submit their entries through their Program Director to the Chief, Department of Clinical Investigation, BAMC, or Commander, 59<sup>th</sup> Clinical Research Squadron, WHMC, **NLT COB 04 APR 2005**. Program Directors must score them using the attached score sheet.
4. After submission, the manuscripts will be reviewed and judged by a panel of faculty representatives from BAMC and WHMC. Reviewers will numerically score blinded copies of the manuscripts and use the attached score sheet to determine the winners in each category.

- a. The POCs for BAMC are:

LTC Michael J. Morris, MC  
Chief, Hospital Education  
Phone: 916-2222

COL Jenice N. Longfield, MC  
Chief, Department of Clinical Investigation  
Phone: 916-3511/0605

SAUSHEC

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b. The POC for WHMC is:

COL Doug Apsey, MC  
Commander, 59<sup>TH</sup> Clinical Research Squadron (59CRES)  
Phone: 292-7069

Encls  
Cover Sheet  
Guidelines  
Checklist  
Score Sheet

JOHN D. ROSCELLI  
COL, USA, MC  
Dean, Graduate Medical Education

**DISTRIBUTION:**

Program Directors, SAUSHEC Residency/Fellowship Programs  
Chiefs/Chairman, Departments/Services  
Chief, Clinical Investigations, BAMC  
Commander, 59CRES

CF:

Commander, BAMC  
Commander, WHMC

## **COMMANDERS' RESEARCH AWARDS**

### **GUIDELINES**

**PURPOSE:** To reward those who go through the process and effort it takes to conduct original research: design study, write protocol, go through approval process, conduct study, analyze data, interpret results, and write manuscript.

### **CATEGORIES:**

- ❑ **Clinical and/or epidemiologic study**
- ❑ **Basic laboratory science or basic science using an animal model**

**Only one paper per trainee may be submitted.**

### **ELIGIBILITY REQUIREMENTS:**

- ❑ **Housestaff Entrant:** Must be an MD, DO or DDS-trainee who will be graduating at the SAUSHEC Award and Graduation ceremony in June 2005.
- ❑ **SAUSHEC Executive Committee,** with IRB representative recommendations, must approve any request for exception to these guidelines. Request for exception must be submitted **NLT 15 MAR 2005**.
- ❑ **Submission of a published manuscript** is allowed, but the paper must meet these requirements and the Trainee Investigator should be first or second author on published paper.
- ❑ **Trainee must have contributed a minimum of 50 percent** to submitted research manuscript.
- ❑ **Bench lab, animal, clinical, or epidemiologic research** is acceptable, but case reports and literature reviews do not qualify
- ❑ **All entries, to include retrospective chart reviews and prospective studies,** must have documentation of approval by a SAUSHEC-affiliated IRB (BAMC, WHMC or UT)
- ❑ **A minimum of 75% of the work on the research protocol** must be done while in a SAUSHEC-affiliated hospital training program.
- ❑ **Only one trainee member of an investigation team** may submit a paper for competition.

## COMMANDERS' RESEARCH AWARDS

### CHECKLIST

- ❑ **Title Page (Original will include the author's name, rank, and category of research) - basic science/animal model or clinical research.**  
*(Please note that case reports and literature reviews are not eligible for the research award)*
- ❑ **Abstract**
- ❑ **Six (6) blinded copies of the manuscript--Title page with no authors listed.**
- ❑ **A copy of the IRB Approval Letter that includes the protocol number. Protocols not approved by an IRB are not eligible for submission. (Contact the IRB for the protocol number if the approval letter is not available)**
- ❑ **Score sheet completed and signed by the Program Director for each entry.**  
Score sheet is to be attached to the Original Copy of the manuscript.
- ❑ **All submissions, including published manuscripts, must be submitted as Word documents. The submission must be double-spaced with 12 font lettering. For published manuscripts, do not submit a copy from the journal in which it was published. Please provide the author's final Word document sent to the journal prior to publication.**

**4 April 2005 is the absolute submission deadline**

## COMMANDERS' RESEARCH AWARDS SCORE SHEET

**Total Possible Points =100**

*Score*

### 1. Originality (10 pts)

1	2	3	4	5	6	7	8	9	10
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Comments:

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## 2. Discussion of Literature Review/Quality of Introduction (5 pts)

1                      2                      3                      4                      5

## Comments

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### 3. Experimental Design (10 pts)

1	2	3	4	5	6	7	8	9	10
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Comments:

#### 4. Data Analysis/Results/Graphics (20 pts)

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20

Comments:

### 5. Quality of Discussion (20 pts)

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20

Comments:

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### 6. Effort required to design and execute study (10 pts)

1	2	3	4	5	6	7	8	9	10
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Comments:

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### 7. Scientific merit/significance of work (10 pts)

1 2 3 4 5 6 7 8 9 10

Comments:

**8. Style (Sentence structure/grammar/clarity of thought) (10 pts)**

1      2      3      4      5      6      7      8      9      10

Comments:

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### 9. Military Relevance (0-5 pts)

0                      1                      2                      3                      4                      5

Comments:

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**TOTAL =**

**PROGRAM DIRECTOR:**

**Signature**

Date \_\_\_\_\_

Attach Score Sheet to Original Copy of the manuscript and Title Page, including the Author's Name and Category of Research. Submit with six (6) additional blinded copies of the manuscript--*no Title Page*,

THRU: Program Director

TO: Chief, Department of Clinical Investigation, BAMC (for BAMC physicians and oral surgeons)

TO: Commander, 59<sup>th</sup> Clinical Research Squadron, WHMC (for all WHMC physicians, oral surgeons, and UTHSCSA civilian physicians in a SAUSHEC integrated program)